

**MINUTES OF A MEETING OF THE SAVERNAKE PARISH COUNCIL 2 APRIL 2019**  
**MARLBOROUGH TOWN HALL**

**PRESENT**

Guy Singleton (Chairman) (GS)  
 Nikki Boutal (NB)  
 Andrew Smithson (AS)  
 Neil Twentyman (NT)  
 Nigel Eayrs (NE)  
 Martin Phipps (MP)

Councillor  
 Councillor  
 Councillor  
 Councillor  
 Councillor  
 Councillor

Suzie Singleton

Parishioner & interim Clerk

ITEM		ACTION
<b>1</b>	<b>APOLOGIES</b>  None	
<b>1a</b>	<b>NEW COUNCILLOR</b>  Martin Phipps confirmed his agreement to being co-opted onto the council as mentioned at the last meeting. All were in favour and MP signed the Declaration of Acceptance of Office form.	
<b>2</b>	<b>DECLARATIONS OF INTEREST</b>  NT & NE's Declarations of Interest have been confirmed by Wiltshire Council website. It seems to take a long time for this to happen, about 3 months.  AS, NB and MP are still to do so at <a href="http://www.wiltshire.gov.uk/registerofinterests.htm">http://www.wiltshire.gov.uk/registerofinterests.htm</a>  <i><b>Post meeting note:</b> NB's Declaration of Interest has been completed, and notification received very quickly, much more quickly than previous notices.</i>	AS, NS, MP
<b>3</b>	<b>MINUTES</b>  The minutes of the meeting on 15 <sup>th</sup> January 2019 were approved and signed off.	
<b>4</b>	<b>MATTERS ARISING</b>  - <b>BUS SHELTER BY HOSPITAL</b> Bus shelter has been cleaned out and invoice submitted for £100 by Mark Leman-Lawrie; cheque signed at the meeting to pay this. Window repair still to be completed, timescale of completion to be obtained by GS.	GS

ITEM		ACTION
	<ul style="list-style-type: none"> <li>- <b>CADLEY BUS SHELTER</b> GS had received one quote has been received from Mark Leman-Lawrie to repair it by replacing rotten timber lining inside with water resistant ply and being painted black. GS will obtain two more quotes.</li> </ul>	GS
4	<ul style="list-style-type: none"> <li>- <b>GDPR &amp; LOCALISM CODE OF CONDUCT</b> These are still to be dealt with, and tied in with the recruitment of a new Parish Clerk. (See below)</li> <li>- <b>WEBSITE</b> NB has spent some time working on the current website, With the aid of some online tutorials in Joomla she has managed to gain some insight into its construction.  NB has updated it by removing dead links and out of date content and updating where possible. She would appreciate suggestions of items to include.  NB had looked other Parish Council websites for inspiration and found the Lockeridge one to be very simple. <a href="http://www.fwoparish.org.uk/parish-council">http://www.fwoparish.org.uk/parish-council</a>. SS mentioned that she had also done so and found the Woodborough website, a parish which is a similar size to Savernake, and they had a very clean and stripped back interface, and possibly one to consider emulating. <a href="http://woodborough.org/">http://woodborough.org/</a>  <i><b>Post meeting note:</b> Checking again it turned out the above was an old site that hasn't been updated since 2015, the current Woodborough website is <a href="http://www.woodboroughpc.org.uk">http://www.woodboroughpc.org.uk</a></i></li> <li>- <b>CAN THE PARISH COUNCIL INVEST IN PREMIUM BONDS?</b> NT and NT had looked into this and discovered that only individuals can buy premium bonds. ISAs were mentioned but again, these can also only be purchased by individuals.</li> <li>- <b>PROJECTS FOR ANY SURPLUS FUNDS</b> GS to draft a letter to parishioners regarding the upcoming APM and in it to ask for idea for the use of Parish funds. The letter will also be published on the website.  MP wondered if SPC was actively looking for other investments for the funds, and asked if it would be worth looking to move to an account with slightly higher interest rate than it currently is earning. NT said that he would investigate the alternatives.</li> <li>- <b>FOOTPATH AT HOSPITAL HILL</b> NT reported that two steps had been replaced, but 2 more were still required. GS said that he would write to the footpath warden to thank them for their work, and to request that 2 further steps be done.</li> </ul>	<p>GS</p> <p>ALL</p> <p>GS</p> <p>NT</p> <p>GS</p>

ITEM		ACTION
	<p>- <b>REPLACEMENT OF PARISH CLERK</b></p> <p>GS circulated a draft email he was proposing sending to existing clerks in other parishes surrounding Savernake, and perhaps up to about 10 miles radius, to see if any would consider also being Clerk for SPC. NE suggested one amendment which was agreed so GS will identify potential parish clerks and send this out to them.</p>	GS
5	<p><b>PLANNING</b></p> <p>Planning application 19/02775/FUL regarding the rebuilding of Granham Thatch was considered and after a brief discussion it was agreed that the council would provide no objections to the scheme.</p>	
6	<p><b>FINANCIAL OFFICER'S REPORT</b></p> <p>NT shared the up to date financial position, the balances are as follows:</p> <p>2<sup>nd</sup> Apr 2019              Current a/c: £924.90              Deposit a/c: £6,824.51</p> <p>NT provided GS with cheques for the room hire (£12) and for the cleaning the Hospital bus shelter. (£100)</p>	
7	<p><b>MARLBOROUGH AREA NEIGHBOURHOOD PLAN</b></p> <p>GS is on the Steering Group, the current position is that prospective sites have been put forward by landowners, and the Steering Group is going through these to identify which are preferred – there are no sites within the Parish</p>	GS
8	<p><b>CATG 5190 – REDUCTION OF SPEED ON A4</b></p> <p>There was some discussion on this matter.</p> <p>GS reported that the feeling at the last CATG meeting regarding the A4 Hospital Hill problems was that it had been side-lined for a while to see whether the current works - re-tarmac and re-marking into only one lane each way (with stripes marked at the sides to narrow the lanes and allow an area for cycles without providing a dedicated cycle lane) – would alleviate the problems. If, after a trial period, that should prove not to be the case they appeared willing to raise it to a high priority.</p> <p>With regard to the speed limit in particular, GS, NT &amp; MP plan to check the sight lines from either side of the hospital entrance to see how far the traffic can be seen, in the belief that they may be too short for the 50mph speed limits as required by Highways Regulations. This is to be done before the APM.</p> <p>GS noted that he was aware of other parishes making approaches to Wiltshire Council with regard to lowering speed limits in specific areas but WC seem to be deaf to these requests. It was hoped that if all these parishes kept the pressure up then in time the Council may start to listen and to act.</p>	

ITEM		ACTION
	<p>If it does come to requesting a survey the cost to SPC should be £625 and this would be a valid use of CIL funds as it would relate to infrastructure within the parish, and in particular to the Seymore House development which was instrumental in bringing the funds to the Parish.</p>	
9	<p><b>ANY OTHER BUSINESS</b></p> <p>NT asked if GS knew the procedure to request a salt bin for Maurice Way in anticipation of the next severe weather. GS said that he thought it should be possible to request one from Wiltshire Council, but that should it prove to be a problem it was an appropriate expenditure for some of the CIL funding. NT to investigate and report back to the SPC.</p> <p>NE asked how many people were on the electoral roll in the Parish. NT reported that there were approximately 200 voters, plus those not registered to vote including children. He asked if it were possible to have a copy of the Electoral Roll. GS stated that he would look into the possibility of this, but would not be able to provide the full document by email due to the fact that email was not consider a secure medium: when the information is receive form WC it is in a passworded document. It may be possible to send some redacted information by post.</p> <p>The APM was briefly discussed. GS asked if anyone had any suggestions for topics for the APM. He intended inviting someone from the Police and the Forestry Commission as usual. HE informed the councillors that it would now be at the Town Hall as the Youth Centre was already booked for that date.</p> <p>GS noted that it was good to see the whole council in attendance. With the addition of MP it meant that all 6 available seats were now filled.</p>	<p>NT</p> <p>GS/SS</p>
10	<p><b>NEXT MEETINGS</b></p> <p>2019 APM: Wednesday 15<sup>th</sup> May 2019 at Marlborough Town Hall</p> <p>Parish Council Meeting: Monday 15<sup>th</sup> July at Marlborough Town Hall</p>	