

MINUTES OF A MEETING OF THE SAVERNAKE PARISH COUNCIL 18 OCTOBER 2018

THE COUNCIL CHAMBER, MARLBOROUGH TOWN HALL AT 7.30PM

PRESENT

Guy Singleton (Chairman) (GS)	Councillor
Neil Twentyman (Treasurer) (NT)	Councillor
Andrew Smithson (Deputy chairman) (AS)	Councillor
Nigel Eayrs (NE)	Councillor
Rosemary Davies	Clerk

Item No.	
28/18	APOLOGIES Nikki Boutar (NB)
29/18	DECLARATIONS OF INTEREST There were no declarations of interest.
30/18	MINUTES RESOLVED: that the minutes of the Meeting of Savernake Parish Council held on Thursday 10 May 2018 were approved and signed as a true record by GS.
31/18	CLERK'S REPORT Min. 20/18 Minutes: Amendments agreed were made to minutes of 2018 Annual Parish Meeting and recirculated by email to cllrs. Closed Min.9/18 Savernake Hospital bus shelter: The previous work has not been finalised and no invoice received. Ongoing (GS) Min. 17/18 GDPR registration plan: The Parish Council been registered and a Certificate of registration received, which was passed to the clerk. Receipt for payment of fee received. Parish Clerk not registered as stepping down. GS is registered in his own right as a business owner but if no clerk is appointed GS will need to register himself for SPC. Ongoing (GS) Min. 23/18 The election of the Chairperson of the Parish Council: takes place at The Annual Meeting of Savernake Parish Council, and is the first item on the agenda. Closed.

	<p>Min. 23/18 Localism Act 2013: Code of Conduct – Marlborough Town Clerk advises that sample Codes of Conduct are available on Wiltshire Association of Local Councils’ website. GS checking what SPC’s access code is for this website. Ongoing (GS)</p> <p>Min. 23/18 Society of Local Council Clerks: Awaiting SLCC response. Ongoing (Clerk)</p> <p>Min. 25/18 Finance report: Clerk has provided NT with copies of receipts received from St Katharine’s Parochial Church Council for room hire. Clerk to request invoices and give to NT. Ongoing (Clerk)</p> <p>Min. 25/18 Is SPC permitted to invest in Premium Bonds? Ongoing (NB)</p> <p>Min. 25/18 Progress on managing website and publishing the draft minutes of the Annual Parish Meeting: No progress reported. GS to discuss with NB and if no progress made, aim to meet the web builder to resolve the matter, possibly with the aim of building a new website, dependent on outcome of meeting. Ongoing. (NB & GS)</p> <p>Min. 25/18 Cadley bus shelter: Email response received from Ramsbury Estate to GS on 17/10/2018 asking questions ref Cadley Bus Shelter. GS reported that the estate may contribute. GS will seek advice about Cadley bus shelter from the same person who is repairing the hospital bus shelter. Ongoing (GS)</p> <p>Min. 25/18 Ideas for projects, facts regarding suggested steps, consultation with parishioners. NT showed photographs of steps he considers suitable for a rural environment and explained their location re Chopping Knife lane. Cllrs felt provision of such steps would improve pedestrians’ safety.</p> <p>RESOLVED that GS will contact Wiltshire Council Footpaths Officer to discuss the proposed steps and that GS obtain two quotations for such work by the next SPC meeting. Ongoing (GS)</p> <p>RESOLVED that NE draft a letter to parishioners, that requests their ideas for potential projects, for cllrs to approve. The logistics of letter delivery will then be considered. Ongoing (NE)</p>
32/18	<p>9/18 SAVERNAKE HOSPITAL BUS SHELTER:</p> <p>RESOLVED that NS continue to monitor the state of this bus shelter and to inform cllrs when cleaning is required. A budget ceiling of £100 set for this purpose. Ongoing (NT)</p>
33/18	<p>PLANNING</p> <p>For the record, Cllrs confirmed the following responses that were undertaken through email correspondence:</p> <ul style="list-style-type: none"> • 18/07451/FUL Leigh Hill – Ménage: No objection raised by SPC • 18/07451/FUL Leigh Hill – Extension to house: No objection raised by SPC

	<ul style="list-style-type: none"> • 18/05727/FUL Savernake Park Farm: SPC cannot comment on the information provided by the owner Mr Boyd with regard to the timing of the work. (Full response re-iterated comments made on previous submissions by Mr Boyd) • Salisbury Road development: GS reported that a revised design has been submitted to Wiltshire Council for the proposed hotel at Salisbury Road.
34/18	<p>FINANCIAL OFFICER'S REPORT:</p> <p>NT gave balances of SPC's bank accounts. RESOLVED that GS and NT meet with Lloyds Bank representatives at the end of this month to set up internet banking. (GS and NT)</p>
35/18	<p>NEIGHBOURHOOD / AREA PLAN :</p> <p>GS reported that this is slowly moving forward with contact being made with landowners to find out what land is available for social housing with car parking.</p> <p>RESOLVED that GS will contact The Ramsbury Estate to ask whether they will put forward a lot for two social houses in the centre of Cadley at the point where planning permission was given for two houses previously. (GS)</p>
36/18	<p>CATG 5190</p> <p>Reduction of speed on A4. An Email letter has been received from David M Thomas, Traffic Engineering Manager stating that this speed limit cannot be introduced; however, NT is not convinced that the response accurately reflects the law but guidance notes instead. NT would like a site meeting with Mr Thomas. GS has responded to the email letter. RESOLVED – to continue to pursue speed limit reduction and become involved in the relevant study when it is undertaken. (NT)</p> <p>Projects: Cllrs agreed that projects should arise from suggestions made by parishioners. RESOLVED that NE will draft the letter that is to be sent to parishioners, for clls approval, after which the logistics of delivering such letters will be agreed. (NE)</p>
37/18	<p>RESIGNATION OF CLERK AND APPOINTMENT OF NEW CLERK: Rosemary Davies will step down as clerk on 30 November.</p> <p>RESOLVED that GS will contact the Marlborough Town Clerk for help in finding a replacement. (GS)</p>
	<p>DATES OF NEXT MEETING: Date of next meeting: 15 January at 7.30pm in either the Council Chamber or Community and Youth Centre, depending on availability. (ACTION CLERK)</p>

Signed.....Guy Singleton..... Date.....15.01.19.....

Name.....J G R Singleton.....