

MINUTES OF A MEETING OF THE SAVERNAKE PARISH COUNCIL 15 JANUARY 2019
MARLBOROUGH TOWN HALL

PRESENT

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| Guy Singleton (Chairman) GS | Councillor |
| Neil Twentyman NT | Councillor |
| Nigel Eayrs NE | Councillor |
| Martin Phipps | Parishioner |
| Suzie Singleton | Minute taker & Parishioner |

| ITEM | | ACTION |
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| 1 | <p>APOLOGIES</p> <p>Andrew Smithson Nikki Boutal</p> | |
| 2 | <p>DECLARATIONS OF INTEREST</p> <p>There were no new declarations of interest.</p> <p>GS has completed the online Declaration of Interests at http://www.wiltshire.gov.uk/registerofinterests.htm</p> <p>NT said that he had also done this. NE said that he had done it before attending the meeting. AS and NB are still to do so and GS will remind them.</p> <p><i>Post meeting note: Notification has been received from Wiltshire Council of these two registrations, and they are currently awaiting approval. It is not known who does the approval but it appears that it takes some time.</i></p> | AS & NS |
| 3 | <p>MINUTES</p> <p>The minutes of the meeting on 18th October 2018 were approved.</p> | |
| 4 | <p>MATTERS ARISING</p> <ul style="list-style-type: none"> - BUS SHELTER BY HOSPITAL Waiting for the repairs to be made and a bill from Mark Lemman-Lawrie GS chasing this. - CADLEY BUS SHELTER GS had received one quote for £300.00 from Mark Lemman-Lawrie to repair it by replacing rotten timber lining inside with water resistant ply and being painted black. GS will try to obtain two more quotes. | GS GS |

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| 4 | <ul style="list-style-type: none"> - GDPR & LOCALISM CODE OF CONDUCT - Ideally these would be tied in with getting a Parish Clerk or someone to update the website. The Parish's Privacy Policy and Code of Conduct need to be produced, and published on the website. - WEBSITE Nikki was looking into this but it is not known whether she has made any progress. NT is going to follow the instructions he was given to try to gain access to the website himself. <p>It was decided that a deadline needs to be put on the time allowed for one of the Councillors to make some headway with being able to work with the website to update it, ideally by the next Parish meeting.</p> <p>It was agreed that we would try sorting out the existing website for 4 weeks, if no progress is made look at options for a new one but if no progress is made look a decision needs to be made as to whether to employ someone to do the work, or even to set up the website from new using a simpler programming system that Joomla which is currently being used.</p> <p>This is to be discussed and agreed at the next meeting as there are several out of date aspects to the current website.</p> <p><i>Post meeting note: Even the list of councillors is incorrect and some areas the most recent updates are from 2016 or 2017. Suzie Singleton was able to gain access to part of the website but was not able to access the list of councillors to update it.</i></p> <ul style="list-style-type: none"> - CAN THE PARISH COUNCIL INVEST IN PREMIUM BONDS? Nikki was going to look into this but she has not yet reported back to the other Councillors. NT briefly googled the subject during the meeting and discovered that a Council in Lincolnshire has invested in Premium Bonds. It still needs to be checked how an institution can buy Premium Bonds. It is probably unlikely that a Bond would win a prize but the money should be safe and accessible in Government funds and there is very little interest available on the deposit account, whereas there is a small chance this might increase Parish funds. - PROJECTS FOR ANY SURPLUS FUNDS There were not enough responses from Councillors to the suggested letter to be sent to parishioners, so this needs to be looked at again by all Councillors and incorporated with the APM invitation and Agenda. - FOOTPATH AT HOSPITAL HILL NT asked if there was any progress regarding the steps. GS reported that he has asked the footpath warden to look into the matter and the ball is now in their court. | <p>NT</p> <p>NT</p> <p>ALL</p> |

| ITEM | | ACTION | | | | | | |
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| | <p>- REPLACEMENT OF PARISH CLERK Putting a request for volunteers in to the next letter to the Parishioners was considered, as due to the low level of the Precept it would be more economical. However, it was agreed that someone experienced who is already a Clerk for another parish would probably be better, at least for a while until the extent of the requirements can be fully understood, as the Councillors do not really know exactly what is required.</p> <p>NT checked google and found a course for a Parish Clerk for £350 which could be considered for an in-experienced Clerk.</p> <p>GS had looked into the Society of Local Council Clerks (SLCC). The cost of membership depends on whether the Clerk is paid or unpaid, and, if paid, on how much they earn. Therefore it is not as straightforward matter to join until we know who will take on the role of Clerk.</p> <p>GS had spoken to the current Parish Clerk of West Overton regarding taking on the post but has not heard back from her. It was agreed that he would write to other surrounding Parishes to see if there was another Clerk willing to consider this GS to draft email for other Councillors to approve prior to sending.</p> <p>GS suggested that funding for a Clerk could initially be met from bank savings for the current financial year, and then perhaps the increase could be phased over the next few years. NE agreed that this was acceptable for the current financial year but felt that once the costs were known the precept should be increased as necessary to cover the costs.</p> | GS | | | | | | |
| 5 | <p>PLANNING</p> <p>Planning application 18/11059/FUL was considered and after a brief discussion it was agreed that the council would provide no objections to the scheme.</p> | | | | | | | |
| 6 | <p>FINANCIAL OFFICER'S REPORT</p> <p>NT had met with Lloyds Bank and the statements are not correctly being sent to his address and both he and GS can access the account online.</p> <p>NT shared the up to date financial position, the balances are as follows:</p> <table border="0" data-bbox="292 1731 1177 1839"> <tr> <td>18th Oct 2018</td> <td>Current a/c: £4,996.90</td> <td>Deposit a/c: £2,822.00</td> </tr> <tr> <td>15th Jan 2019</td> <td>Current a/c: £935.90</td> <td>Deposit a/c: £6,823.19</td> </tr> </table> | 18 th Oct 2018 | Current a/c: £4,996.90 | Deposit a/c: £2,822.00 | 15 th Jan 2019 | Current a/c: £935.90 | Deposit a/c: £6,823.19 | |
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| 15 th Jan 2019 | Current a/c: £935.90 | Deposit a/c: £6,823.19 | | | | | | |
| 7 | <p>SET 2019-2020 PRECEPT</p> <p>It was agreed to raise the precept in line with the rate in inflation, as was stated at the 2018 Annual Parish Meeting. A 3% increase was agreed.</p> | GS | | | | | | |

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| 8 | <p>MARLBOROUGH AREA NEIGHBOURHOOD PLAN</p> <p>It was not possible to provide an official response from SPC to the MANP as GS had not had enough responses from the other Councillors.</p> <p>GS can now do the official response to the call for sites for development as there are none within the Parish, although GS does support, in principle, the use and development of Farm Building for Commercial use.</p> | GS |
| 9 | <p>CATG 5190 – REDUCTION OF SPEED ON A4</p> <p>There was a lot of discussion on this matter.</p> <p>GS reported back from the last CATG meeting that the A4 Hospital Hill problems had risen in the priority list to be the next item to be followed up. He needs to be able to report back at the next CATG meeting whether SPC is prepared to pay a proportion of the costs for the investigations that would be the next stage of the procedure. SPC may be asked to contribute 25% of the investigation costs. GS noted that he believed this to be a legitimate use of the CIL funds.</p> <p>The Councillors believed that the Studies should include the impact on all those affected locally such as the hospital the Hospice, the Cricket Club and the Residents of Maurice Way.</p> <p>NE requested some background to better understand why SPC should consider contributing any of its limited funds to studies into potential changes to the A4 in the Hospital Hill area. It was explained that it was because of the problems on the A4 in the Hospital Hill area including the Nurse's death, problems from the additional traffic at the Hospital entrance, particularly since the residential development was built, the speed limit, overturned vehicles and the increased danger around the area. This area is partly the responsibility of the Savernake Parish, and partly Mildenhall and Marlborough. The ultimate hope is for the Highways Department to lower the speed limit to 40mph from above the hospital to the start of the 30mph zone, have the 3 lane area going up the hill reduced to 2 lanes and have the Hospital entrance redesigned.</p> <p>NE stated that he was not in favour of contributing funds to any study at this stage. He felt that the direct benefits of each proposal were unclear, and that the funding commitments were too open-ended, potentially leading to SPC being drawn into escalating expenditure that may have no / little benefit for the parish. He felt that it was better to see the results of reducing the number of lanes, and possibly reducing the speed limit, before considering funds to study any new design for the hospital entrance (particularly in the absence of any concerted campaign led by the hospital itself). He remained fully in favour of SPC continuing to be involved in discussions with WC to try to ensure that any changes were in the best interests of the parish</p> | |

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| | <p>NT explained the need also to look at the Hospital junction and number of lanes up the hill and only by SPC continuing to raise the subject, and being part of the discussions is there any chance of it staying in the line of WC projects, as without support it was likely to be sidestepped, and even the speed limit change is very unlikely to happen without SPC continuing to urge for it to happen. Current WC plans are for it not to be changed.</p> <p>GS proposed that at the next CATG meeting he would ask for more information on the level of costs, and report that, SPC would be willing to contribute to the study - subject to the amount they were likely to be expected to contribute.</p> | GS |
| | <p>ANY OTHER BUSINESS</p> <p>Before the meeting Martin Phipps had mentioned his interest in becoming a councillor. He was thanked for this and it was decided to obtain the view of the other current Councillors but that they hoped at the next meeting to co-opt him onto the Council.</p> | ALL |
| 10 | <p>NEXT MEETINGS</p> <p>Annual Parish Council Meeting: Tuesday 2nd April at Marlborough Town Hall</p> <p>2019 APM: Wednesday 15th May 2019 at the Youth Centre, Marlborough</p> | |