

## MINUTES OF A MEETING OF THE SAVERNAKE PARISH COUNCIL 10 MAY 2018

THE LONG ROOM, ST KATHARINE'S CHURCH, SAVERNAKE FOREST AT 7PM

### PRESENT

Guy Singleton (Chairman) (GS) Councillor

Neil Twentyman (Treasurer) (NT) Councillor

Andrew Smithson (Deputy chairman) (AS) Councillor

Rosemary Davies

Clerk

Item No.	
10/18	<p><b>APOLOGIES</b></p> <p>Apologies for absence from Cllr Nigel Eayrs.</p>
11/18	<p><b>MINUTES</b></p> <p>The minutes of the 16 January 2018 meeting were accepted after amendments. (Corrected version signed and filed)</p>
12/18	<p><b>MATTERS ARISING</b></p> <p><b>9/18 Savernake Hospital bus shelter:</b> The bus shelter was inspected and cleaned. It requires minor repairs: a Perspex sheet and piece of aluminium fixing. A quotation to undertake these repairs from Mark Leman-Lawrie is £136.90 for the polycarbonate replacement (inc delivery) and £35.00 for fitting. Cllrs agreed to go ahead with this work. <b>(ACTION – GS)</b></p> <p><b>9/18 Register of Electors:</b> This has been received by the Clerk. NFA</p>
13/18	<p><b>DECLARATIONS OF INTEREST</b></p> <p>There were no declarations of interest.</p>
14/18	<p><b>PLANNING PERMISSIONS</b></p> <ul style="list-style-type: none"><li>• For the record, Cllrs confirmed their objections, undertaken through email correspondence, to the two consultations (both outside SPC boundary) submitted since the previous meeting for Tottenham House, Durley and the Hotel Site at the Marlborough Road development site.</li><li>• <b>18/03414/CLE Foxhill Chapel:</b> Cllrs agreed unanimously to raise no objection given the detailed supporting paperwork.</li><li>• <b>17/12461/OUT Tottenham House:</b> Cllrs noted the reduced number of houses planned for the Wolfhall area but agreed in principle retain their previous objection regarding the number of new proposed houses. GS to draft objection response on similar lines to previous one. <b>(ACTION – GS)</b></li></ul>

<b>15/18</b>	<p><b>FINANCE REPORT</b></p> <p><b>Financial report for 2017/2018:</b> NT provided details of SPC's accounts for the year in readiness for the Annual Parish Meeting (APM), providing explanations and taking questions. NT will write the Financial Report for the APM and complete the Account Audit Form and forward to the clerk for submission to Wiltshire Council.</p> <p style="text-align: right;"><b>(ACTION NT &amp; clerk)</b></p> <p>Overall outgoings were £651.82 with a surplus of £348.18. No statement for the Deposit Account has been received from Lloyds Bank, which NT intends to follow up; at the same time he will make enquiries about internet banking. <b>(ACTION NT)</b></p> <p>In looking ahead, NT said that expenditures will be repeated during 2018 but it is hoped to undertake some planned projects that were agreed in principle by Cllrs, for example:</p> <ol style="list-style-type: none"> <li>1. Replacing Cadley bus shelter</li> <li>2. Cleaning the Savernake Hospital Bus Shelter at least annually</li> <li>3. Improving the steps from the A4 to Chopping Knife Lane.</li> </ol> <p>It was suggested that the 'Parish Steward' may be able to help with such projects. Cllrs agreed with NE's email suggestion that the public be encouraged to suggest ideas for projects and were happy for NE to take this forward. <b>(ACTION NE)</b></p> <p>Cheques were signed in favour of:</p> <ul style="list-style-type: none"> <li>• WALC, (which incorporates SPC's insurance)</li> <li>• St Katharine's Church Parochial Church Council - £10 (for use of the Long Room)</li> <li>• S Singleton for stamps (expenditure for APM).</li> </ul>
<b>16/18</b>	<p><b>NEIGHBOURHOOD PLAN</b></p> <p>GS reported that he continues to attend meetings where progress is being made on agreeing the right procedures to take forward Recreation and Housing plans.</p>
<b>17/18</b>	<p><b>GDPR COMPLIANCE</b></p> <p>Cllrs agreed that the SPC's clerk and chairperson be registered. <b>(ACTION – GS)</b></p>
<b>18/18</b>	<p><b>ANY OTHER BUSINESS</b></p> <ul style="list-style-type: none"> <li>• <b>CATG 5190</b> – Reduction of speed on A4: NS &amp; GS, AS plan to attend 21 May meeting 9.30am <b>(ACTION – GS, NS &amp; AS)</b></li> <li>• <b>Annual Parish Meeting arrangements:</b> Noted the need to encourage new councillors, particularly from the Clench Common area. The clerk is to re-book the Marlborough Youth and Community Centre from 7pm until 9pm. <b>(ACTION Clerk)</b></li> </ul>
	<p><b>DATES OF NEXT MEETING:</b> Date of next meeting: 21 August at the Long Room, St Katharine's Church at 7pm</p>

Signed.....Guy Singleton..... Date.....21.08.18.....

Name.....J G R Singleton.....