

**MINUTES OF A MEETING OF THE SAVERNAKE PARISH COUNCIL 10<sup>TH</sup> JULY 2024**  
**MEETING HELD AT THE MARLBOROUGH COMMUNITY & YOUTH CENTRE, ST MARGARET'S MEAD**

**PRESENT**

Guy Singleton (Chairman) (GS)	Councillor
Martin Phipps (MP)	Councillor
Nikki Boutal (NB)	Councillor
Andrew Smithson (AS)	Councillor

Suzie Singleton (SS)	Parishioner & Minute Taker
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ITEM		ACTION
<b>1</b>	<b>APOLOGIES</b>  Nigel Eayrs, Councillor	
<b>2</b>	<b>DECLARATIONS OF INTEREST</b>  There were no declarations of interest.	
<b>3</b>	<b>APPROVAL OF MINUTES</b>  The minutes of the meeting on 8 <sup>th</sup> May 2024 were approved. A copy will be uploaded to the SPC website.	GS/SS
<b>4</b>	<b>MATTERS ARISING FROM PREVIOUS MEETINGS</b> <ul style="list-style-type: none"> <li>• <u>Policies</u> ME will send drafts of the Flood and Hot Weather Plans to the other councillors for their feedback. The draft Policies will be uploaded to the website for confirmation at the next Parish Council meeting.</li> <li>• <u>Maurice Way</u> A request will be submitted to LHFIG to have double yellow lines installed along the problem areas, and to request the costs of such work. Once the likely costs of this work have been ascertained, as there is unlikely to be LHFIG funds available for this work, and SPC had not budgeted for it this year, it had been suggested that HT/MM approach the hospital to ask for funding for the work, because it is to the pavement adjacent to their car park and it is hospital visitors and out patients who are parking dangerously.</li> </ul>	MP  MP
<b>5</b>	<b>CRIME UPDATE</b>  PCSO Braithwaite has sent the Crime Report covering the 2 <sup>nd</sup> quarter of 2024 to the councillors. It reported that one burglary had been reported within the Parish during the last quarter. It also noted that there has been several burglaries reported in the Marlborough town area and advised that items of value be photographed and locked away from view.	

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	<p>There had also been 2 reports of a man exposing himself in Savernake Forest.</p> <p>The report is attached to these Minutes.</p> <p>The police will be holding local surgeries in the next few months as follows:</p> <p>25th July 2024 at The Royal Oak, Wootton Rivers at 11am -12am  1st August 2024 Great Bedwyn, Holy Cross Church at 12pm – 1pm  4th September 2024, Woodborough Parish Rooms 10:30am – 11:30am</p>	
6	<p><b>PLANNING UPDATE</b></p> <p>The councillors reviewed the Planning Matters dealt with by email since the last meeting. A report is attached to these Minutes.</p> <p>24/05367 – Water Tower, Clench Common – Extension to previously agreed design.</p> <p>Following discussions it was agreed to submit the following response:</p> <p style="padding-left: 40px;">The PC have discussed this application at their recent meeting, and whilst they did not object to the initial proposal in 2021, this subsequent application seeks to create a larger property on what is already quite a constrained site. Taking into account the recently approved dwelling on the Old Kennels Site, and the current application for a Hotel at Levetts Farm, Savernake Parish Council feel that the enlargement of the property into a 3 bedroom dwelling is not appropriate, and therefore object to this proposal. The other nearby developments will lead to a significant increase in traffic movements within this small area of Clench Common and the enlargement of the subject property would further exacerbate that.</p> <p>24/05651 - Tottenham House - Variation of condition 8 of 17/12461/OUT  This was discussed and it was agreed that the Planning Application at Tottenham House did not impinge on the Savernake Parish so no comment would be made.</p>	
7	<p><b>FOREST LIAISON OFFICER REPORT</b></p> <p>Nikki Morgans of Forestry England provided the following update:</p> <ul style="list-style-type: none"> <li>• The fences we put around some of the ponds a couple of months back are working really well. The banks are repairing nicely and the wildlife remains more protected from dogs whilst allowing visitors to still observe them easily</li> </ul>	

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	<ul style="list-style-type: none"> <li>• The cows are coming back into the forest soon. Look out for them at Cheval Bottom at the end of July. They will hopefully then move to the Great Lodge enclosure and then to Red Vein later.</li> <li>• Harvesting work will start in the main block shortly. This is part of our long- term contract with Euroforest. We aim to start after bird nesting season.</li> <li>• We are also hoping to sell a second contract for the Savernake outliers later this month. This will focus in Chisbury, Cobham Frith and Bedwyn.</li> <li>• The roads have all been repaired - we ask people to kindly still stick to the speed limits</li> <li>• There has been some anti-social behaviour reported to us at Grand Avenue as well as an ongoing issue with motorbikes at the back of Postern hill</li> <li>• We held 2 guided walks back in June as part of the North Wessex national landscape walking festival. Both were very popular and very well received</li> <li>• Sadly our community ranger Sian will be leaving us in late July to move on to a new opportunity. This will leave us without a ranger on the beat and as we are already 2 members of staff down this will have a bit of an impact on our capacity for a while. This is also the reason we have not looked to re-start the Savernake Volunteer group just yet. We hope to set the group up again when we have more capacity.</li> </ul> <p>Information about the antisocial behaviour mentioned by Nikki Morgans will be forwarded to the Police.</p>	
8	<p><b>FINANCE OFFICER'S REPORT</b></p> <p><b>Banking</b></p> <ul style="list-style-type: none"> <li>– Since the last meeting, <ul style="list-style-type: none"> <li>a) Payments made / received: <ul style="list-style-type: none"> <li>16May -£84.00 – Andrew Ross – Audit</li> <li>16May -£113.36 – WALC – Advisory Services</li> </ul> </li> <li>b) Invoices received, in the process of payment: <ul style="list-style-type: none"> <li>Nil</li> </ul> </li> </ul> </li> <li>– Total funds at date of meeting are £ 6,311 and are held as follows: <ul style="list-style-type: none"> <li>Payments a/c :       £ 82.20</li> <li>Interest a/c :       £ 6,229.11</li> </ul> </li> </ul> <p><b>Accounts</b></p> <ul style="list-style-type: none"> <li>– Total funds at date of meeting are as follows: <ul style="list-style-type: none"> <li>Precept a/c :       £ 6,311.31</li> <li>CIL a/c :               £ 0.00</li> </ul> </li> </ul>	

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	<p><b>Budgeting</b></p> <ul style="list-style-type: none"> <li>– Precept account: Expenses this year (2023-24) to date are £247.36 (19% of Income)</li> <li>– CIL account: No additional funds have been received and no additional payments made, funds are currently zero.</li> </ul> <p><b>Year-end Accounts</b></p> <ul style="list-style-type: none"> <li>– 2023-24 Year-end Accounts have been approved by both the internal and external auditors and published on the website.</li> </ul>							
9	<p><b>WEBSITE</b></p> <p>There were no matters to be discussed.</p>							
10	<p><b>LHFIG</b></p> <ul style="list-style-type: none"> <li>• <u>Forest Hill</u> The request to LFIGH for reimbursement of the additional costs for the work at Forest Hill, far above that estimated, will be followed up.</li> <li>• <u>Clench Common - speed limit and traffic calming</u> NB has had a meeting with Mary from the Ramsbury Estate and it was confirmed that they would supply and install white gates and signs at the Wootton Rivers end of the hamlet.  MP is to confirm that the previous quotes he had received were still valid, or obtain updates, then forward them to the Ramsbury Estate.  As soon as they were available, SPC would arrange to install the Clench Common at the A345 end of Clench Common and Narrow Road signs within the residential area.</li> </ul>	<p>MP/GS</p> <p>MP/NB</p>						
11	<p><b>DATES OF NEXT MEETINGS:</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">16th October 2024</td> <td style="width: 50%;">APM 21st May 2025</td> </tr> <tr> <td>8th January 2025</td> <td>9th July 2025</td> </tr> <tr> <td>7th May 2025</td> <td></td> </tr> </table>	16th October 2024	APM 21st May 2025	8th January 2025	9th July 2025	7th May 2025		ALL
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Signed ... *Guy Singleton* ..... Date ... 16<sup>th</sup> October 2024 .....

Name ... *Guy Singleton* .....