

**MINUTES OF A MEETING OF THE SAVERNAKE PARISH COUNCIL 8<sup>TH</sup> DECEMBER 2020**  
**MEETING HELD ONLINE VIA SKYPE DUE TO COVID-19**

**PRESENT**

Guy Singleton (Chairman) (GS)	Councillor
Nigel Eayrs (NE)	Councillor
Nikki Boutal (NB)	Councillor
Martin Phipps (MP)	Councillor
Andrew Smithson (AS)	Councillor

Suzie Singleton (SS)

Parishioner &amp; interim Clerk

ITEM		ACTION
<b>1</b>	<p><b>APOLOGIES</b></p> <p>None</p>	
<b>2</b>	<p><b>DECLARATIONS OF INTEREST</b></p> <p>There were no declarations of interest.</p>	
<b>3</b>	<p><b>APPROVAL OF MINUTES</b></p> <p>The minutes of the meeting on 25<sup>th</sup> August 2020 were approved. A copy will be emailed to NB for inclusion on the SPC website.</p>	GS/SS
<b>4</b>	<p><b>MATTERS ARISING FROM PREVIOUS MEETINGS</b></p> <ul style="list-style-type: none"> <li>• <u>Parish Clerk</u> <ul style="list-style-type: none"> <li>○ Nothing further has happened on this matter so SS is willing to continue minutes taking for now, until a Parish Clerk can be found.</li> </ul> </li> <li>• <u>Covid 19 Update</u> <ul style="list-style-type: none"> <li>○ There was nothing further to report. Wiltshire is currently in Tier 2.</li> </ul> </li> <li>• <u>Forest Liaison Councillor</u> <ul style="list-style-type: none"> <li>○ NE has contacted Rosemary about the Forest Volunteers. He has also been trying to contact Nikki Morgan at Forestry England and Tom Blythe's replacement.</li> </ul> </li> </ul>	
<b>5</b>	<p><b>PLANNING</b></p> <p><u>Confirmation of responses submitted following email consultation:</u></p> <ul style="list-style-type: none"> <li>• 20/10256/TPO - Works to Trees at Savernake Hospital <ul style="list-style-type: none"> <li>○ As had submitted a response on behalf of SPC citing no objections.</li> </ul> </li> <li>• 20/09601/FUL Change of use of existing farm workshop at Levett's Farm <ul style="list-style-type: none"> <li>○ AS had submitted a response on behalf of SPC, including the items NB had suggested after discussing this with other local residents, so supporting the allocation but with the conditions that the cladding should only be repaired, not completely replaced and that, as the</li> </ul> </li> </ul>	

ITEM		ACTION
	<p>location was adjacent to a residential area works should not be carried out at unsocial hours.</p> <ul style="list-style-type: none"> <li>• 20/09968/FUL Two storey rear extension at Lodge Cottage, Forest Hill. <ul style="list-style-type: none"> <li>○ After some discussion the consensus on this matter was that there was no objection in principle to an extension to this property, but the current design was uninspired and not in keeping with the house and area. GS would draft a potential response and circulate to to the other councillors for their consideration.</li> </ul> </li> </ul>	<p>GS 09/10/20</p>
6	<p><b>WEBSITE</b></p> <p>NB has built a new website for SPC on the MyParishCouncil template. She acknowledged the assistance she had been given by the MPC team, and also Neil at Alperia for providing access to retrieve all the documents etc to be transferred over to the new website.</p> <p>She noted that she had received an email from NE with some comments on the website and would set out those, and others she had received, in a document to circulate among the councillors for consideration and discussion at the next Council meeting so that a definitive decision could be made on each point as to what aspects should be amended, rather than changing one thing at a time then finding that some may not be appropriate and need further changes.</p> <p>NB said that the website as very easy to use and suggested that all councillors would benefit from following some of the tuition information to see how it is done, so that it would not be reliant on one person for additions or amendments.</p> <p>It was agreed that GS would send an email of thanks to Neil from Alperia for the work he's done on the previous Savernake Parish Council website.</p>	<p>GS</p>
7	<p><b>FINANCE OFFICER'S REPORT</b></p> <p><b>Banking</b></p> <ul style="list-style-type: none"> <li>- Since the last meeting, <ul style="list-style-type: none"> <li>a) Payments made: <ul style="list-style-type: none"> <li>15 Oct - £35.00 - ICO – Annual Data Protection Fee</li> <li>b) Invoices received, in the process of payment: <ul style="list-style-type: none"> <li>18 Nov - £35.00 – Alperia – Website transfer</li> </ul> </li> </ul> </li> </ul> <p>GS confirmed that the Alperia invoice had been paid just before the meeting.</p> <ul style="list-style-type: none"> <li>- Total funds at date of meeting are £ 8,329 and are held as follows: <ul style="list-style-type: none"> <li>Payments a/c - £ 128.78</li> <li>Interest a/c - £ 8,200.00</li> </ul> </li> </ul> </li></ul>	

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	<p><b>Accounts</b></p> <ul style="list-style-type: none"> <li>- Total funds as at the date of meeting are as follows: Precept a/c - £ 5,970.98 CIL a/c - £ 2,357.80 (nb. Must be spent by 14<sup>th</sup> May 23 or forfeited)</li> </ul> <p><b>Budgeting</b></p> <ul style="list-style-type: none"> <li>- Precept account: Expenses to date are £478.54 (37% of Income)</li> <li>- CIL account: No additional funds have been received and expenditure to date has been £297.00 (11% of this year's opening balance) for Cadley bus stop maintenance.</li> </ul> <p><b>Other</b></p> <ul style="list-style-type: none"> <li>- n/a</li> </ul>	
8	<p><b>MARLBOROUGH AREA NEIGHBOURHOOD PLAN (MANP)</b></p> <p>The proposition to agree to the MANP documents being published for consultation was discussed.</p> <p>Although the councillors were in favour of agreeing to it being put out for consultation, there were some items which they felt should be considered in more depth within the Plan.</p> <ul style="list-style-type: none"> <li>- There should be more attention paid to foot and cycle paths, particularly from the town to Savernake Forest.</li> <li>- Some thought should be given to providing facilities for young people, as the additional housing will bring more families and young people to the town.</li> <li>- More consideration should be given to parking, perhaps utilising the Marlborough Business Park or St John's School spaces during the week end with a shuttle bus into town.</li> <li>- It was also noted that the AECOM report still referenced Preshute so that should be addressed, and there are errors with reference to the youth club.</li> </ul> <p>GS agreed to draft a suitable response and circulate it to the other councillors for their input prior to sending it to the MANP steering group.</p>	GS
9	<p><b>MATTERS ARISING FROM PREVIOUS MEETINGS</b></p> <ul style="list-style-type: none"> <li>• <u>Signs at Cadley</u> <ul style="list-style-type: none"> <li>○ GS had received a quote of £713.92 from Wiltshire Council for the Children Crossing Warning signs to be sited in Cadley. However, the suggested locations sites did not seem appropriate, one being at the brow of the hill by Cadley Garage, and the other between the Big Belly Oak and the Park Farm entrance, which seems too far away from the actual bus stops.</li> </ul> </li> </ul>	

ITEM		ACTION
	<ul style="list-style-type: none"> <li>○ It was agreed to contact the Council to ask for a site meeting with regard to the sign positioning, and ask whether it might be possible to fit white gates and 'Please Drive Carefully' signs. Otherwise, whether it would be possible to fit the signs to the existing flashing camera signs to reinforce the 'slow down' message.</li> <li>● <u>Hospital Hill</u> <ul style="list-style-type: none"> <li>○ MP reported that although this year's CATG funds had been exhausted on the Foxfield white gates, there were some funds remaining to the Area Board and there was a possibility that they would be prepared to fund a Survey of the Hospital/Maurice Way Access. The next CATG meeting is this Thursday and Jane Davies is prepared to support this use of the funds if the item can be moved up the agenda to be one of the items which can be actioned.</li> <li>○ MP is going to continue to investigate the possibility of installing White Gates and Please Drive Carefully signs at Forest Hill as long as they can be approved within CATG. If the signs could be fixed to the existing 50 MPH signs that should lessen the installation time and reduce the cost which could make the project one that SPC could afford to fund from the CIL monies.</li> </ul> </li> </ul>	
12	<p><b>DATE AND VENUE OF NEXT MEETINGS</b></p> <p>The suggested dates were agreed.</p> <p>12<sup>th</sup> January 2021</p> <p>11<sup>th</sup> May 2021</p> <p>Late May 2021 – APM</p>	ALL

Signed ... *Guy Singleton* .....

Date ... **12<sup>th</sup> January 2021** .....

Name ... **J G R Singleton, Chair** .....