

## MINUTES OF A MEETING OF THE SAVERNAKE PARISH COUNCIL 15 OCTOBER 2015

## MARLBOROUGH TOWN HALL, MARLBOROUGH

## PRESENT

|                          |            |
|--------------------------|------------|
| Guy Singleton (Chairman) | Councillor |
| Paul March (Clerk)       | Councillor |
| Neil Twentyman           | Councillor |
| Shanne Boyd              | Councillor |
| Danielle Burns           | Councillor |

| Item No.     |   |
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| <b>28/15</b> | <p><b>APOLOGIES</b></p> <p>Andrew Smithson sent his apologies</p>   |
| <b>29/15</b> | <p><b>MINUTES</b></p> <p>The minutes of the meeting on 25 June 2015 were discussed &amp; accepted as a true record of the meeting.</p>  |
| <b>30/15</b> | <p><b>COUNCILLORS</b></p> <p>Danielle Burns was welcomed onto the Parish Council as a co-opted Councillor.</p>  |
| <b>31/15</b> | <p><b>MATTERS ARISING</b></p> <p><b>45/14</b> Plans to use the funds in the Map Fund to replace lost and damaged tree signs in the Arboretum were discussed and it was agreed that this would be an appropriate use of the funds. The Chair will follow this up. (<b>ACTION</b> – Chair)</p> <p><b>22/14</b> Rural broadband provision to be discussed with WCC (<b>COMPLETE</b>)</p> <p><b>08/14</b> Traffic flow discussions with Marlborough Town Council and Area Board have been superseded by involvement with Marlborough Neighbourhood Plan. (<b>COMPLETE</b>)</p> <p><b>21/13</b> Planning permission for bus stop advert – ongoing (<b>ACTION</b>-Clerk)</p> <p><b>07/15</b> Newsletter to be published (<b>ACTION</b>-DB)</p> <p><b>15/15</b> Cost of owning domain rights to Parish website to be made (<b>ACTION</b> - AS)</p> <p><b>26/15</b> Website to be updated with Minutes and Finance (<b>ACTION</b> – NT)</p> |
| <b>32/15</b> | <p><b>DECLARATIONS OF INTEREST</b></p> <p>There were no declarations of interest.</p> <p>Pecuniary interests were considered for councillors and none were reported, it was agreed that the relevant records be updated accordingly.</p>  |
| <b>33/15</b> | <p><b>PLANNING</b></p> <p>The council responses to planning permissions prior to the meeting were discussed and the comments and decisions provided to Wiltshire County Council were accepted.</p> <p>An architect from Fowler Architecture &amp; Planning introduced the proposed extension and conversion of buildings at Baydon Oak. After a brief discussion it was agreed that the Parish Council would support the scheme subject to some minor changes.</p>  |

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| <b>34/15</b> | <p><b>NEIGHBOURHOOD PLAN</b></p> <p>Councillor Justin Cook from Marlborough Town Council provided an update on the progress of the Neighbourhood Plan. It was revealed that the costs of the necessary referendum will be met centrally through Wiltshire Council. Additionally there will be zero ongoing costs and set up fees. Initial administration costs may be incurred. After discussion and careful deliberation it was <b>RESOLVED</b> that Savernake Parish Council would sign up to the Marlborough Area Neighbourhood Plan. AS will be the Parish Council's representative on the Neighbourhood Planning Group with GS as reserve.</p>  |
| <b>35/15</b> | <p><b>FINANCE</b></p> <p>The finance report was presented and following a brief discussion they were accepted as a true reflection of the position of the Parish finances. No risks to the budget and finances were identified.</p>  |
| <b>36/15</b> | <p><b>ANNUAL RETURN</b></p> <p>The annual return and accounts were presented to the meeting for noting and approving. After due process and discussion the accounts and return was approved. The comments of the Auditors were discussed and noted.</p>  |
| <b>37/15</b> | <p><b>NEIGHBOURHOOD PLAN</b></p> <p>A brief discussion was had regarding the Parish's involvement in Marlborough Town Council's proposal to create a Neighbourhood Plan. It was agreed that a representation would be made at the local meetings where the Parish's interests would be noted. Further discussions would be had at the next meeting once the implications of opting into the plan were known.</p>   |
| <b>38/15</b> | <p><b>ANY OTHER BUSINESS</b></p> <p>The comments regarding the state of the local Bus Shelters was discussed and after discussions it was agreed that quotes for the repairs and cleaning would be obtained and shared at the next meeting.</p> <p>The requirements of the local rough sleeper survey were discussed. No rough sleepers were identified and it was agreed that a nil return be provided to Wiltshire County Council.</p> <p>In the interest of reducing costs and improving communications with parishioners the use of email was briefly discussed. GS/SB agreed to look at obtaining addresses in Cadley for inclusion with those held for Maurice Way. Data protection implications would be discussed at the next meeting.</p> |
|              | <p><b>Next meeting - 21 January 2016 – TBC</b></p>   |